

# Lateral, Vertical and Shelf Filing Systems



**SYSTEMS FOR SUCCESS**

### **Solid Support**

Reinforcing steel is welded directly to the back panel for maximum strength and rigidity.

### **Interlock System for Safety**

A mechanical interlock system prevents you from opening more than one drawer at a time, eliminating the danger of tipping.

### **Long-Lasting Finish**

A good looking powder painted finish is baked-on for durability.

### **Quiet and Snag-Free**

A plastic drawer edge liner lets you move hanging files quietly without catching.

### **Welded for Strength**

Drawers are welded for superior strength.

### **Central Locking**

A single lock to control all drawers and doors is standard equipment on every unit. All locks come with two keys.

### **Quiet, Effortless Movement**

Drawers glide on heavy duty, full progressive, lifetime warranted ball bearing suspensions.

### **Easy Filing - Standard**

Standard file rods are adjustable for letter, legal, and EDP filing in a variety of configurations. Drawer bottoms are also slotted to accommodate dividers.

### **Rigid Drawers are Quieter**

Drawer fronts are reinforced with a welded inner panel for rigidity and quiet operation.

### **Designed for Heaviest Use**

Formed channel on the drawer bottom gives additional strength and extends the life of the drawer.

### **2 Styles of Recessed Pull**

Choose from short pull with black insert or full width integral recessed pull. Both pulls equipped with adjustable label holder.

### **A Sturdier Frame**

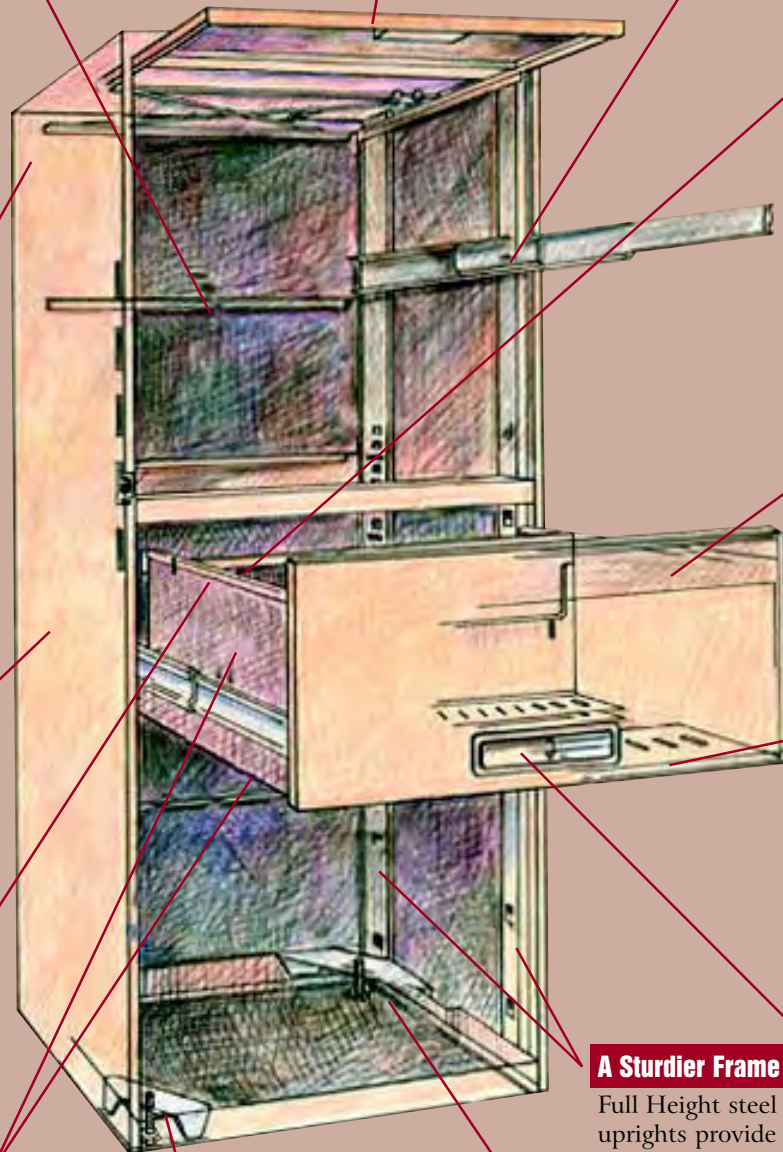
Full Height steel uprights provide the basis for an exceptionally stable frame.

### **Extra Bracing**

Heavy duty corner gussets are welded in to brace the entire cabinet.

### **Maximum Stability**

Leveling glides, located at all four corners of the file, provide a steady base for greater stability.



## Lateral Filing Systems

When office space is limited, our lateral files provide unlimited solutions. The practical design of these attractive files not only hugs the wall, saving valuable floor space, but also allows easier, more efficient access to your most-used files. You'll appreciate their solid construction - and their solid value.

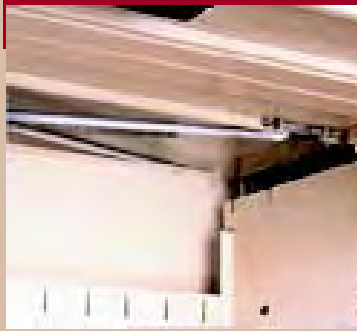
### Convenient Posting Shelf

An optional hideaway posting shelf provides a handy spot to make notes or put down materials while you look for files in a five drawer unit.



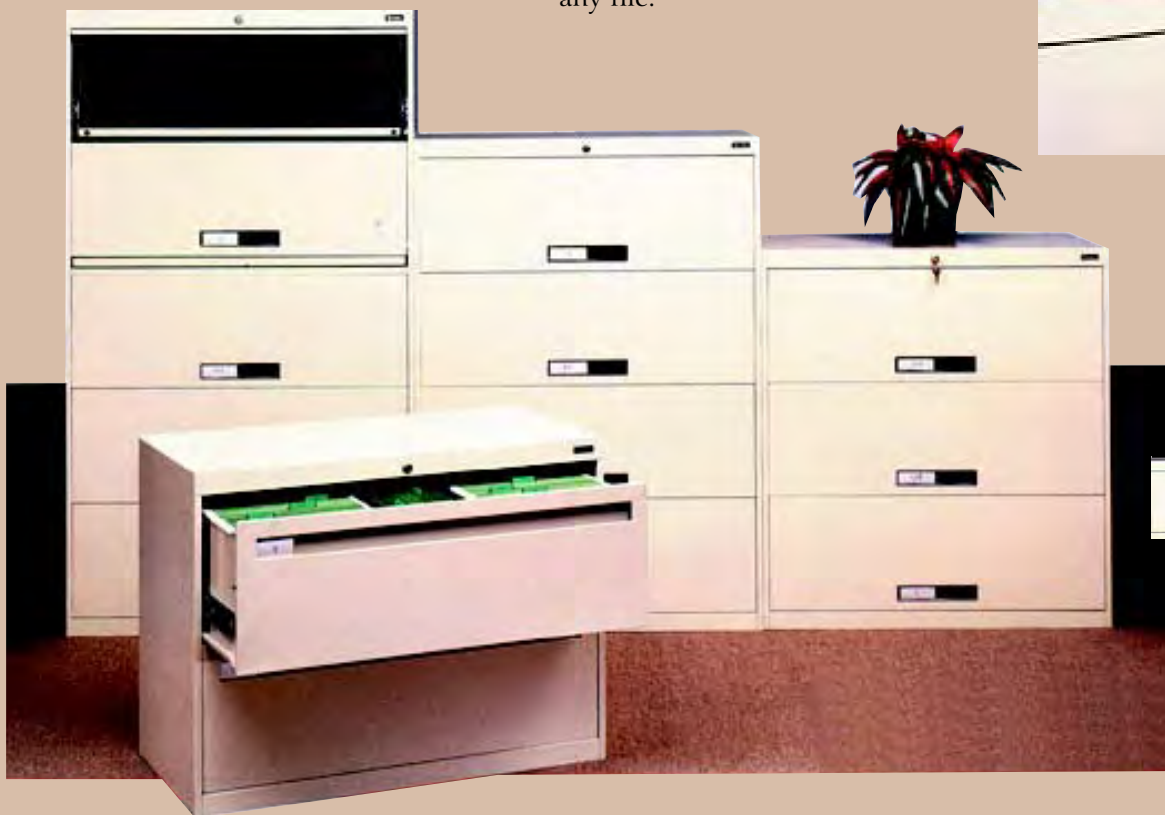
### Retractable Door

Spring assisted doors automatically retract with the slightest touch to keep aisles clear and give you complete access to your files.



### Attractive Laminate Tops

Self-edged laminate tops add another work surface to your office and are available in sizes to top off any file.



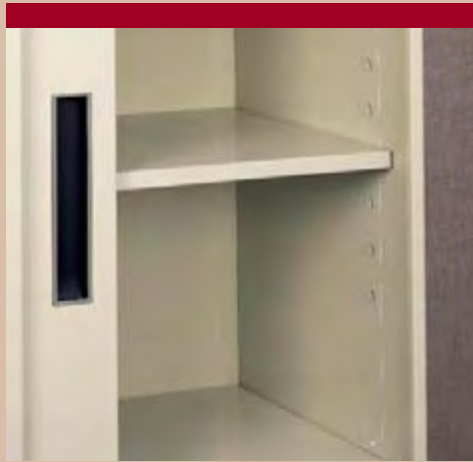
Choose either the short pull handle pictured above or the long pull handle shown on the left.

SYSTEMS FOR SUCCESS

## Overfiles

Increase your storage capacity by turning unused space above your lateral files into productive space.

Our overfiles offer you the additional storage you need and the safe, sturdy construction your business demands.



## Concealed Storage Solution

Keep supplies or materials of all kinds close at hand but neatly out of sight with sturdy sliding doors.

### Choice of Single or Double Units

Overfiles are available in single or double-high units to help you expand your storage space as needed.

### Stackable Ease

Fast and easy to install, overfiles can be stacked right on top of your lateral files for instant additional storage!



### Sliding Doors

Enjoy easy access to papers and supplies with smooth sliding doors that feature easy-to-grip recessed handles

### Adjustable Shelf

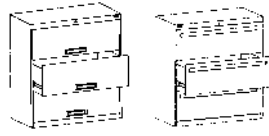
Versatile and practical, sturdy adjustable shelf – in double-high units only – allows you to store items of all sizes to fit your changing needs.

# Lateral File and Overfile Specifications



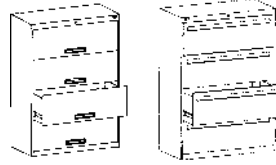
2 Drawer

27 9/16" H x 17 15/16" D



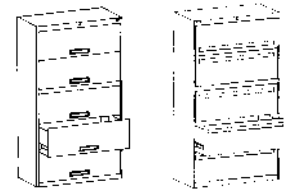
3 Drawer

39 3/8" H x 17 15/16" D



4 Drawer

51 1/4" H x 17 15/16" D



5 Drawer

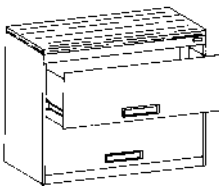
65" H x 17 15/16" D

Solid Drawer Front			Solid Drawer Front			Solid Drawer Front			Solid Drawer Front		
Width	Catalog No.	Weight	Width	Catalog No.	Weight	Width	Catalog No.	Weight	Width	Catalog No.	Weight
30"	L3024L20	113	30"	L3036L30	150	30"	L3048L40	190	30"	L3060L50	232
30"	LPL3024L20	113	30"	LPL3036L30	150	30"	LPL3048L40	190	30"	LPL3060L50	232
36"	L3624L20	120	36"	L3636L30	163	36"	L3648L40	212	36"	L3660L50	251
36"	LPL3624L20	120	36"	LPL3636L30	163	36"	LPL3648L40	212	36"	LPL3660L50	251
42"	L4224L20	129	42"	L4236L30	179	42"	L4248L40	232	42"	L4260L50	274
42"	LPL4224L20	129	42"	LPL4236L30	179	42"	LPL4248L40	232	42"	LPL4260L50	274
Retractable Doors			Retractable Doors			Retractable Doors			Retractable Doors		
30"	L3024L21	117	30"	L3036L31	150	30"	L3048L41	198	30"	L3060L51	242
30"	LPL3024L21	117	30"	LPL3036L31	150	30"	LPL3048L41	198	30"	LPL3060L51	242
36"	L3624L21	120	36"	L3636L31	169	36"	L3648L41	215	36"	L3660L51	261
36"	LPL3624L21	120	36"	LPL3636L31	169	36"	LPL3648L41	215	36"	LPL3660L51	261
42"	L4224L21	128	42"	L4236L31	185	42"	L4248L41	235	42"	L4260L51	284
42"	LPL4224L21	128	42"	LPL4236L31	185	42"	LPL4248L41	235	42"	LPL4260L51	284

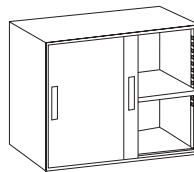
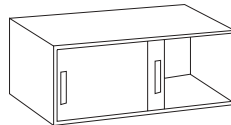
All five drawer units come standard with retractable door on top opening. Add suffix "P" to catalog no. for optional posting shelf in 5-drawer units. Add suffix "W" to catalog no. for optional counter weight in any unit.

■ Long pull handles

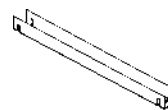
## Accessories



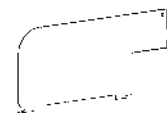
Laminate File Tops		
Catalog No.	Width	Weight
T1830	30"	17
T1836	36"	23
T1842	42"	26



Overfiles				
Catalog No.	W	H	D	Wt.
Single Level				
L 301 OF	30"	18 1/4"	18"	47
L 361 OF	36"	18 1/4"	18"	57
L 421 OF	42"	18 1/4"	18"	67
Double Level				
L 302 OF	30"	27 1/2"	18"	63
L 362 OF	36"	27 1/2"	18"	76
L 422 OF	42"	27 1/2"	18"	89



Cross Rods	
Catalog No.	Weight
15CR	1
Standard color is black.	



Dividers	
Catalog No.	Weight
5AD	1
Standard color is black.	

Sold as pairs.

### Unit Options

Choose from open units without doors or closed units with doors for added protection of materials.

### Safe and Secure

Lock is standard on door models to protect valuable documents and control access as needed.

### Retractable Doors

Retrieve files quickly and easily with spring-assisted doors that automatically retract with the slightest touch to keep aisles clear and give you complete access to files.

### Adjustable Levelers and Glides

Adjustable levelers and glides on each unit ensure sturdiness and smooth operation.

### Convenient Dividers

Dividers adjust in 1" increments to meet your specific filing needs. Each unit is shipped with 3 dividers per shelf and extra dividers are also available.

### Handy Label Holders

Convenient label holders are provided on closed units for quick and easy location of files as needed.

### Versatile Storage

Each unit allows you to store both letter and legal size folders in the same unit.



## *Fixed Shelf Filing Units*

Keep a maximum amount of files in a minimum amount of space with either open or closed fixed shelf filing units. You'll save valuable floor space and enjoy easy access to your files. Choose Open Units for instant visual access to materials. Perfect for color-coded filing systems, books, manuals, etc. Use Closed Units when confidentiality, security or protection of materials is a paramount concern.

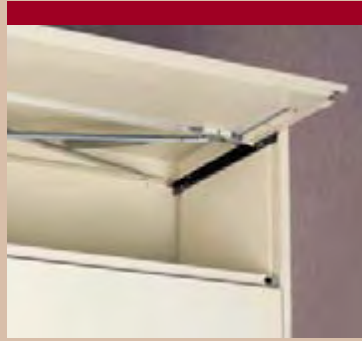
### **Recessed Door Pull**

Easy-grip recessed door pulls on closed units allow you to effortlessly open any door to reveal the shelf's entire contents.



### **Retractable Door**

Spring assisted doors automatically retract with the slightest touch to keep aisles clear and give you complete access to your files.



### **Strong, Versatile Shelves**

Heavy gauge welded construction ensures stability and strength to accommodate numerous files or heavy books and binders.



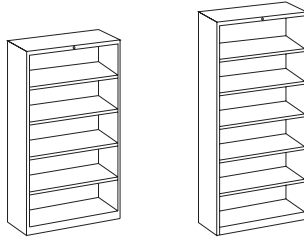
Choose from fixed shelf units with or without retractable doors.

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# Fixed Shelf Filing Specifications

## Open Fixed Shelf Units

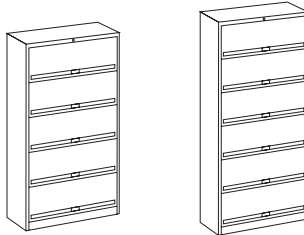
Use *Open Units* where you need instant visual access to materials. Perfect for color-coded filing systems, books, manuals, etc.



Open Fixed Shelf Units					
	Height	Width	Depth	Catalog No.	Weight
5-Level	63 1/2"	36"	16 1/2"	FS350	110
6-Level	75 1/4"	36"	16 1/2"	FS360	126

## Closed Fixed Shelf Units

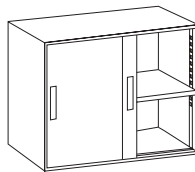
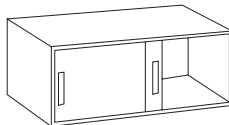
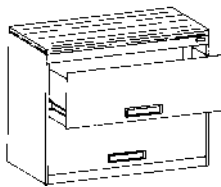
Use *Closed Units* where confidentiality, security or protection of materials is of paramount concern.



Closed Fixed Shelf Units					
	Height	Width	Depth	Catalog No.	Weight
5-Level*	63 1/2"	36"	16 1/2"	FS351L	160
6-Level*	75 1/4"	36"	16 1/2"	FS361L	186

\*All fixed shelf units with doors have long pull handles and locks.

## Accessories



Laminate File Tops		
Catalog No.	Width	Weight
T1830	30"	17
T1836	36"	23
T1842	42"	26

Overfiles					
Single Level					
L 301 OF	30"	18 1/4"	18"		47
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Double Level					
L 302 OF	30"	27 1/2"	18"		63
L 362 OF	36"	27 1/2"	18"		76
L 422 OF	42"	27 1/2"	18"		89

Dividers	
Catalog No.	Weight
FD 1108	1
Standard color is black.	



All Lateral, and Shelf Filing Systems are powder painted with a tough baked finish to assure years of lasting beauty. Choose from five standard finishes.



Black



Dove Grey



Champagne/  
Putty



Sand



Light Grey

Finishes shown above are only representative of the actual finishes. If greater accuracy is required contact us for additional information.



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