

## ORDER REQUEST FORM

### AMERICAN FILING SOLUTIONS, INC

Phone: (888) 891-1970 or (630) 748-8099

Fax: (888) 891-9970 or (630) 299-4603

Email: [Sales@FilingToday.com](mailto:Sales@FilingToday.com)

Website: [www.filingtoday.com](http://www.filingtoday.com)

Required fields are marked with \*

BILLING ADDRESS

#### Bill to Address Information

Title \*

Bill To Company \*

Bill To First Name \*

Bill To Last name \*

Bill To Street Number And Name \*

Bill To City \*

Bill To State \*

Bill To ZIP \*

Bill To Country

Bill To Phone Number \*

Bill To Email Address \*

Ship to is same as Bill to

SHIP TO INFO

#### Ship To Address Information(Leave blank if same as above)

Ship To Company \*

**Ship to- Attention:**

Ship To Street Number And Name \*

Ship To City \*

Ship To State \*

Ship To ZIP \*

Ship To Country

PRODUCT NUMBER	ITEM DESCRIPTION	QUANTITY
<input type="text"/>	<input type="text"/>	<input type="text"/>
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SHIP VIA:  BEST WAY     NO LOADING DOCK     DOCK TO DOCK DELIVERY     INSIDE DELIVERY

INSTALLATION:

PAY VIA:  COMPANY CHECK     CREDIT CARD

**Purchase Order Number:**

Comments /  
Special Instructions/  
Special Shipping  
Instructions/  
Special Arrangements

**NOTE:** *Once you submit the form, we will send you an Invoice including shipping charges, installation charges (if applicable) estimated delivery date and a link to pay Online.*

**I accept this order and instead of a signature I give my initials.**